



**THIRD-PARTY SEEKING THE RETAIL CUSTOMER'S AUTHORIZATION:**

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Address

\_\_\_\_\_ City State Zip

Contact Information: Telephone \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Printed Third Party Representative's Name and Title: \_\_\_\_\_

*I (Third Party) hereby release, hold harmless, and indemnify American Electric Power from any liability, claims, demand, causes of action, damages, or expenses resulting from the use of customer information obtained pursuant to this Authorization and from the taking of any action pursuant to this Authorization, including rate changes.*

\_\_\_\_\_  
*Third Party Signature*

**Executed this date of** \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)

**The Third party can receive account information and/or conduct business as indicated above from**

\_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy) to \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy)  
*Effective Date Expiration Date*

**Note:** *The expiration date above cannot exceed three years from the date of execution. If no time period is specified, the Authorization period will be from the date of the Retail Customer's signature and expire in one year. If the Retail Customer needs to terminate the Authorization early, AEP must be notified 30 days in advance of the new termination date.*

**The Third party is allowed to conduct the following actions (Initial one line only):**

- Account Agent and Billing Agent (All activity and transactions, including receiving bills and remitting payments. Billing and correspondence are sent to the Authorized party.)
- Billing Agent (Receive bills and remit payments only. Billing and correspondence are sent to the Authorized party.)

**OR**

Specific transactions or functions listed below **(Initial all that apply):**

- All options listed below
- Request and receive billing history, interval usage, peak load contributions, and all meter usage history data
- Request and receive balances on accounts
- Conduct account changes
- Request and receive credit history
- Request special metering
- Request connection and disconnect of services
- Request rate analysis and/or rate changes
- Other \_\_\_\_\_

